

EXAMS

HOW TO REGISTER FOR AN EXAM

[pdf instructions in English](#) by UMI

Go to the [Segreterie Online](#) web page to enroll online for exams



EXAMS, WHAT YOU NEED TO KNOW

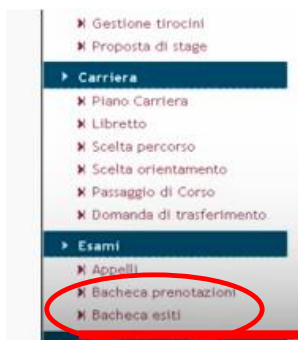
See page 2

EXAMS: WHERE AND WHEN

Exam dates and rooms are available by searching the exam web page of the whole University in English, Spanish or Italian [at this link](#); using the filter, you can quickly find the information you need. Students are advised to periodically consult the web page to check for updates.

WHERE TO SEE THE SCORE OF EXAMS

in [Segreterie Online](#) under Esami/ Bacheca Esiti (exams results board).



ESAMI DI PROFITTO

COME PRENOTARSI AGLI APPELLI

D'ESAME [video tutorial in italiano](#)

Vai alla pagina web [Segreterie Online](#) per prenotarti agli esami

ESAMI, LE COSE DA SAPERE [in italiano](#)

ESAMI: DOVE E QUANDO

In fondo a questa pagina web della [Scuola di Economia](#) ci sono i link che portano alle tabelle

• Abilità Informatiche**	• Iscrizione agli esami	• Calendario degli appelli	• Bacheca appelli*
--------------------------	-------------------------	----------------------------	--------------------

dove potete trovare le date e le aule degli esami; potete usare i filtri per trovare rapidamente l'informazione che cercate. Consigliamo di controllare periodicamente il file per eventuali aggiornamenti.



Esiste anche un motore di ricerca per consultare gli esami dell'intero ateneo, anche in spagnolo, [a questo link](#)

COME VEDERE GLI ESITI DEGLI ESAMI

[video tutorial in italiano](#)

EXAMS, WHAT YOU NEED TO KNOW

PROFIT EXAMS

Students wishing to sit the exams must enrol on-line. Normally the opening time for enrolment is seventeen calendar days before the exam while the closing time is three days before each exam.

To sit exams, the student must show her/his student card or an identity document with photo to the commission.

Session I: mid-January – end February

Session II: mid-April

Session III: mid-June - end July and again in September

For exact days see in [School of Economics and Statistics-date esami profitto](#)

The student can proceed with enrolment only for the courses included in her/his study plan.

Enrolment in the following call, for the same teaching, is possible only after the student has reported any result for the previous call and only if he is not already registered to another call.

In the event that the grade assigned by the professor at the exam does not coincide with the grade recorded later in the electronic booklet, due to a possible mistake, the student must directly contact the teacher.

The student must as well directly contact the teacher in the event that during a second enrolment the following error message appears: "RESERVATION IMPOSSIBLE for this exam: a registration for a previous call is still pending; no outcome or grade has yet been entered". In other words, if a student fails an exam but the teacher does not register his failure, the student must inform the teacher and ask her/him to close the registration, otherwise the student cannot enroll for the next call of the same subject. Teachers can record the grade/outcome of a single student at a time, if needed.

The student who decides not to sit the exam to which he had enrolled must cancel his registration before the registration period closes, in order to be able and enrol to a later call.

Extra Call

Erasmus students who absolutely need to return home before the date of the official recording (verbalizzazione) of a grade, they should ask the teacher to open earlier an Erasmus extra call. It is a simple procedure and it avoids delays in obtaining the Transcript of Records (sometimes teachers forget to record grades of absent students). It also avoids incongruent recordings, as the date of grade registration is within the Erasmus period.

Official exam dates are available through the [Unimib Student Portal](#) (click on  on the left).

Go to the [Segreteria Online](#) web page to register online for exams.